

'Virtual' Essential Management Programme

Programme objective

This programme has been specifically designed to help participants understand the true role of the modern manager and to provide them with the skills, techniques and approach needed to fulfil that role successfully. Whilst recognizing that it will not cover every element in detail, it will focus on the core skills and even more significantly, the approach needed to manage their teams purposefully and therefore improve levels of engagement, performance, motivation and ultimately, results.

By the end of the programme, participants will be able to:

- ✦ Understand the true role of the manager
- ✦ Recognise and accept the responsibilities of management
- ✦ Maintain high levels of engagement and motivation within their team even when operating in a remote environment
- ✦ Delegate effectively
- ✦ Develop their teams – train, coach or mentor
- ✦ Improve performance throughout the team
- ✦ Deliver effective feedback
- ✦ Set objectives that produce results

Programme format

This is not a webinar nor a one-off virtual event. Current working conditions have changed the way we have to deliver training and this programme has been designed to utilise a highly effective combination of self-learning, e-learning and short 'virtual' modules. Importantly however, it still reflects our "little and often" approach, stretching the learning over a longer period of time and giving the opportunity to build knowledge, discuss techniques & behaviours, practice and finally, review what's working.

The programme is made up of the following key elements:

- ✦ Access to our online learning platform - PROMOTE for 3 months
- ✦ E-learning modules
- ✦ 3-hour virtual module using Zoom
- ✦ Ongoing relevant tasks and activities to ensure application and practise
- ✦ Individual trainer support whenever it is needed
- ✦ 1-hour group review session
- ✦ Additional tasks, further reading recommendations and valuable online resources that will help embed the learning going forward.



Costs

The fully inclusive cost is £300 + vat per participant making this a highly cost-effective solution. Please note group sizes are limited to eight participants to ensure high levels of interaction.

Dates & Timings

The programme will be launched on PROMOTE on 13th May, with the first virtual module scheduled for 10am on 20th. A date for the follow-up event will be organised directly with the group, approximately 3 weeks later.

